



536 West 10<sup>th</sup> Street \* Jacksonville, FL 32206 \* (904) 353-8263 \* [www.igiveblood.com](http://www.igiveblood.com)

### *Volunteer Application*

Name:	_____	_____	_____	Date:	_____
	Last	First	Middle		
Address:	_____				
	Street / PO Box	Apt#	City	State	Zip
Home phone:	_____	Work phone:	_____	Cell Phone:	_____
Date of Birth:	_____	Social Security Number:	_____		
E-mail address:	_____ Do you have your own transportation? _____				
Are there any medical problems or issues of which we should be aware in the event of an emergency?	_____				
If so, what?	_____				
Emergency Contact: Name:	_____	Phone number:	_____		
Relationship:	_____	Do you speak a foreign language?	_____	If so, what?	_____

**(This section for court-ordered community service volunteers only.)**

Probation Officer name:	_____	Phone number:	_____
Description of offense:	_____		
Number of hours to fulfill:	_____	Required completion date:	_____

**Education:**

Are you currently a student? \_\_\_\_\_ High School / College? \_\_\_\_\_

Please tell us why you want to volunteer with us: \_\_\_\_\_

I verify that all information given in this application is true to the best of my ability.

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Signature \_\_\_\_\_ Printed name \_\_\_\_\_ Date \_\_\_\_\_

## ***The Blood Alliance Community Awareness Volunteer Agreement***

I agree to serve as a volunteer and commit to the following:

1. To perform my volunteer duties to the best of my ability.
2. To adhere to agency rules, policies and procedures as stated below.
3. To consider as CONFIDENTIAL all information regarding donors and/or patients which I may see or hear directly or indirectly while serving as a volunteer.
4. To read and comply with the guidelines in the Volunteer Job Description.
5. To honestly report all hours earned as a Community Awareness Volunteer.

\_\_\_\_\_  
Volunteer Signature/Date

\_\_\_\_\_  
Staff Signature/Date

\_\_\_\_\_  
Volunteer Name (Print)

\_\_\_\_\_  
Staff Name (Print)

**Confidential Information** - We have an obligation to our donors and patients to maintain their confidentiality and respect their privacy. As you work with the staff, information of a confidential nature may be shared with you. You must not share this information with anyone who does not have a professional right to know. Such information is not to be shared with your family, friends or acquaintances. No one is permitted to remove or make copies of any records, reports or documents without prior approval. Release of confidential information to unauthorized persons can result in your dismissal as a volunteer and involvement in legal proceedings.

**Dress Code** - Volunteers shall be neat and clean when on assignment. Casual clothing that is neat and conservative is acceptable. Pierced jewelry, other than earrings, is not acceptable.

**Harassment** - Harassment of any sort – verbal, physical or visual – will not be tolerated. Harassment can take many forms. It may be, but is not limited to: words, signs, jokes, pranks, intimidation, physical contact or violence. We will not tolerate any unwelcome sexual advances, requests for sexual favors, or other verbal or physical contact of a sexual nature when such contact creates an intimidating environment, prevents an individual from effectively performing an assignment, or when such conduct is made a condition of volunteering.

**Restricted Areas** - Volunteers may not enter an area where blood products are collected or stored.

**Unacceptable/Inappropriate Activities** - In general, failure to adhere to policies is cause for immediate release. Unacceptable and/or inappropriate activities include but are not limited to the following:

- Unsatisfactory work performance
- Excessive tardiness or lateness
- Gross misconduct or insubordination
- Reporting for a volunteer assignment under the influence of alcohol or drugs.
- Theft of property or misuse of equipment or materials
- Abuse or mistreatment of anyone, including but not limited to donors or other volunteers
- Releasing confidential information
- Breach of rules and/or regulations stipulated by a facility or property
- Engaging in criminal conduct or acts of violence while serving in a volunteer capacity